

Safe Environment Class –

The Diocese of Victoria has created the Safe Environment program to assist parishes and schools in creating a healthy and safe environment for our children and youth. All employees and volunteers at Sacred Heart Parish and School are required to take the Safe Environment class. This also applies to parents that would like to attend field trips with their children. Once the initial class is completed, renewals are required every three (3) years.

The process for all NEW applicants is to (1) log on to the diocese website: www.victoriadiocese.org (2) complete the on-line application/background check located under “safe environment”, eappsDB(online application). (3) Attend a workshop session for new applicants regarding the “Code of Pastoral Conduct/Policy Sexual Abuse of Minors” and “Keeping Kids SAFE”. The workshop must be attended within 90 days of the online application/background check completion. There will be a fee of \$8.00 for the background check.

The renewal class for 3 years of service and the recertification class for 6 years of service can now be taken online. The process for the online renewal is: (1) log on to the diocese website: www.victoriadiocese.org (2) On the right hand side of the page of the safe environment section click: *For existing employees/volunteers* (3) In the middle of the next page, click: *Online Renewal/Recertification Training*. (4) If you do not remember your original password, use the Alternate Login method. (5) Be sure to print your certificates once you have completed the training and mail to Sacred Heart Parish along with a payment of \$8.00 for the background check fee.

Sacred Heart is offering a Safe Environment workshop for new applicants on November 16th from 6:00-7:30pm at the Sacred Heart Family Center.

For existing employees/volunteers with 3 years of service that are not able to take the renewal online, a workshop will be held at the Sacred Heart Family Center from 7:30 – 8:30pm.

A video can be viewed for those needing recertification (6 years of service), please contact Lori Popp 361-798-1505 or Donna Shimek at 361-798-4501. Please contact Donna Shimek to register for the Hallettsville workshop. Workshops at other parishes within the diocese can be located on the website: www.victoriadiocese.org.